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### October 28, 2014

### 11:30 a.m. - 12:30 p.m.

### Hall County Schools

*711 Green Street*

*Gainesville, GA 30501*

# WBL/YAP Advisory Committee

* **Meeting called:** Holli Howard called to order the first meeting of the 2015-2016 WBL/YAP Advisory Committee at 11:30 a.m. on October 28, 2015 at The Hall County Board of Education Central Office, 711 Green Street, Gainesville.
* **Members in attendance:**

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| --- | --- | --- | --- | --- |
| Cree Aiken | Julie Brumble | Christy Carter | Felecia Doyle | Kirsten Fowler |
| Deana Harper | Tom Hesketh | Mike Holman | Holli Howard | Jeanne McGahee |
| Shenley Rountree | Dallas Sage | Rhonda Samples | Al Trembley |  |

* **Guests in attendance:**

|  |  |
| --- | --- |
| Jan Black, North Hall High School | Kevin Hankinson, Georgia Dept. of Labor |
| Phil Bonelli, Wells Fargo | Sydney Phillips, Full Media |
| Emily Coffey, Chick-Fil-A, Gainesville | Dennis Stockton, Lanier Technical College |
| Lisa Geyer, J. Geyer Advertising | Matt Stowers, Chestatee High School |
| Renee Ginn, Chick-Fil-A, Gainesville | John Tankersley, America’s Home Place |

* **Invitees not in attendance:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nicole Bailes | Sheila Caldwell | Nikki Conner | Shelley Davis | Laquita Dooley |
| Sandra Simon Grindy | | Linda Hammontree | | Lee Highsmith |
| David Hodges | Lauren Hodges | Dana Miller | Chadwick Meyer | Stacey Poole |
| Rose Proctor | Scott Santimier | Chief Jerry Smith | Daniel Welborn |  |

* **Welcome and introduction:** Upon arrival, each member and guest were welcomed and provided with a name tag. All in attendance were provided with a WBL notebook, WBL magnet and a folder that included the meeting agenda, WBL Coordinator Contact Information Sheet, Industry Case Study Example, and Job Skills Readiness Form. Everyone was welcomed and invited to pick up their lunch (from Honey Baked Ham). Mike Holman, Chairman, opened the meeting.

## Minutes

* **Open business:** 
  + Mike Holman called the meeting to order and thanked everyone for attending. New guests were welcomed and everyone in attendance introduced themselves and shared where they work. Mr. Holman then referenced the handout of the May 04, 2015 Meeting Minutes and asked for a motion to approve the minutes. Motion carried and minutes were approved. The agenda item, Industry Case Study, was briefly mentioned as a latter part of today’s meeting.
  + Rhonda Samples introduced and explained the Job Ready Skills Certification that Hall County BOE is developing for our high schools. She then shared that the committee’s professional opinion was greatly desired in targeting the ethical workplace behaviors that would be at the heart of the certification’s curriculum. Each member and guest had a list of Job Ready Career Skills Lesson Titles. The list was divided into five major work ethic topics and each major topic had subtopics (21 total subtopics). In groups of three or four, our members and guests identified what they thought were the most four important work ethic behaviors in each subtopic. The results from each group were collected. These results will be compiled and the curriculum for the new Job Ready Skills Certification will be developed around the input received from the members and guests.
  + Shenley Rountree demonstrated navigation around the WBL Advisory Committee Webpages so that all in attendance would be familiar with the information provided on the website. Members were also advised to use their email address (our contact email for them) to access the website. Shenley also asked for recommendations for available seats on the advisory committee.
  + Mike Holman asked everyone to go to the website to access the template for the agenda item, Industry Case Study Template, and complete it at their convenience.
  + Holli Howard asked members were asked to consider providing job shadow opportunities or tours for students. Sign-up sheets for individual high schools were made available to members after the meeting adjourned.
  + Rhonda Samples also thanked everyone for attending and offered WBL key ring cards for members and guests.
* **Adjournment:** Rhonda Samples dismissed the meeting at 12:30 p.m.

Minutes submitted by: Cree Aiken

 Minutes approved: [Date]

* **Meeting outcomes/Action items:**



**Hall County WBL Coordinators**

Holli Howard, Chestatee High

Staci Crain, East Hall High

Christy Carter, Flowery Branch High

Felecia Doyle, Flowery Branch High

Cree Aiken, Johnson High

Karen Filchak, North Hall High

Deana Harper, North Hall High

Suzanne Haynes, North Hall High

Shenley Rountree, West Hall High