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### October 28, 2014

### 11:30 a.m. - 12:30 p.m.

### Hall County Schools

*711 Green Street*

*Gainesville, GA 30501*

# WBL/YAP Advisory Committee

* **Meeting called:** Rhonda Samples called to order the first meeting of the WBL/YAP Advisory Committee at 11:30 a.m. on October 28, 2014, at The Hall County Board of Education Central Office, 711 Green Street, Gainesville.
* **Members in attendance:**

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| --- | --- | --- | --- | --- |
| Cree Aiken | Julie Brumble | Christy Carter | Lorraine Cronic | Shelley Davis |
| Laquita Dooley | Felecia Doyle | Kirsten Fowler | Sandra Simon Grindy | Linda Hammontree |
| Deana Harper | Tom Hesketh | Mike Holman | Holli Howard | Jamila Leavell |
| Dana Miller | Blaise Nicolette | Stacey Poole | Susan Rogers | Dallas Sage |
| Rhonda Samples | Scott Santmier | Chief Jerry Smith | Johnny Varner |  |

* **Invitees not in attendance:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sheila Caldwell | Lee Highsmith | Lauren Hodges | Jay Kelly | Jeanne McGahee |
| Cindy Morley | Sandy Patel | Monica Riden | Rose Procter |  |

* **Welcome and introduction:** Upon arrival, each member was welcomed, invited to pick up their lunch, and Rhonda Samples called the meeting to order.
* **Open business:**
	+ Holli Howard thanked everyone for attending the meeting; then discussed the purpose and mission of the advisory committee. She shared with the committee how diligently all Hall County WBL/YAP staff are working to teach soft skills and promote soft-skill education due to the input of employers in the community, as a whole. Holli also explained that the first few meetings would primarily be to familiarize the committee with the WBL/YAP program on several topics as we work together to create partnerships.
	+ WBL Success Stories were shared by Flowery Branch High School’s Gracie Braselton and Chestatee High School’s Allie Reed.
	+ Deana Harper discussed the mutual involvement opportunities available for students, school programs (WBL and CTAE), and business organizations. CTSOs (Career Technical Student Organizations) were also explained to committee. All members were given a form to complete and Deana reviewed the requested information, i.e., what capacity a member could serve (guest speaker at school, provide a job shadow, etc.), refer possible committee members in industries not presently represented at today’s meeting, and willingness to serve as the advisory committee chairman. See attached form.
	+ Holli asked that everyone introduce themselves and tell any experiences with WBL.

## Minutes

* **Open business continued:**
	+ Holli presented future meeting dates. Attendees were asked to indicate their availability for meeting day/time on the information sheet provided. All sheets are to be returned via fax to Holli Howard (fax number is listed on the information sheet).
	+ Topics for future meetings were presented, such as, the Georgia Best Soft Skills Program and the Elementary Career Lessons.
* **Remarks and questions:** Rhonda Samples thanked the members again. Members were asked to raise their hand if former WBL/YAP students were still working with the member/company. At least four or five responded that their former intern was now an employee. She reviewed the materials provided in each member’s folder which included a set of career cluster cards, keychain card with WBL website address, WBL window cling, color pathway chart, list of invited members, informational form, purpose of advisory committee sheet, and meeting agenda. She also mentioned possible legislation regarding WBL and reiterated that it is only a possibility and had not been introduced yet. She opened the floor for questions.
* **Adjournment:** Rhonda dismissed the meeting at 12:30 p.m.

 Minutes submitted by: Cree Aiken

 Minutes approved: January 27th, 2015

* **Meeting outcomes/Action items:** Shelley Davis, Chamber of Commerce, will see about getting WBL Coordinators on the Human Resource Council agenda to present. Linda Hammontree, Kipper Tool, will see about getting WBL Coordinators on the SHRM agenda. Hall County Fire Services will see if they can add a student intern in the mechanic area. Laquita Dooley, Northeast Georgia Health Systems, will seek a new placement based on career pathways presented at the meeting. Kirsten Fowler, Hall County Tax Commissioner’s Office, is helping to promote WBL relationships by writing an article about the office’s current student intern. The article has been submitted for approval to publish in the Hall County E-Newsletter which is available from the county’s website. Other committee members agreed to refer business contacts to WBL Coordinators if they come across someone willing to take an intern, be a guest speaker for a CTAE program, serve as advisory member, etc. Advisory members will fax in information sheets on specific ways they are willing to assist with CTAE/WBL programs in Hall County Schools. Received 17 information sheets from committee members. Mike Holman from Baldor has agreed to serve as the chair of the committee through the 2016 term. Kristen Fowler from the Hall County Tax Commissioners Office will serve as Co-Chair.



 **Hall County WBL Coordinators**

Holli Howard, Chestatee High

Staci Crain, East Hall High

Christy Carter, Flowery Branch High

Felecia Doyle, Flowery Branch High

Cree Aiken, Johnson High

Karen Filchak, North Hall High

Deana Harper, North Hall High

Suzanne Haynes, North Hall High

Shenley Rountree, West Hall High