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### October 28, 2014

### 11:30 a.m. - 12:30 p.m.

### Hall County Schools

*711 Green Street*

*Gainesville, GA 30501*

# WBL/YAP Advisory Committee

* **Meeting called:** Holli Howard called to order the last meeting of the 2016-2017 WBL/YAP Advisory Committee at 11:30 a.m. on April 20, 2017 at The Hall County Board of Education Central Office, 711 Green Street, Gainesville. She introduced special guests (Suzanne Jarrard, Heather Barrett & Assistant Superintendent of Teaching and Learning).
* **Members in attendance:**

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| --- | --- | --- | --- | --- |
| Mark MillerSabrina CapeKirsten Fowler | Sydney PhillipsJerry SmithShannon George | Dustin ChambersCurt SloyerLevi Nix | Dennis StocktonLisa GeyerRhonda Samples | Staci CrainDeana HarperCree Aiken  |
| Sandra Grindy | Shelley Davis | Judy Lambeth | Christy Carter | Holli Howard |
| Dallas Sage | Andi Harmon | Suzanne Jarrard | Felecia Doyle |  |
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* **Invitees not in attendance:**

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| Sheila Caldwell | Nikki Conner | Linda Hammontree | Rose Proctor | Kevin Hankinson |
| Eddie BrockJeanne McGahee  | John TankersleyLaquita Dooley | Scott Santmier Emily Coffey | Lee HighsmithAl Trembley | Mike HolmanMark Miller |
| Alex SmithAlex GeorgeBrittany Cates | David WitmanVaughan Smith | Emily HayesSandra Stringer | Renee GinnGreg Whitmire | Allison SmithPhil Bonelli |

**Welcome and introduction:** Upon arrival, each member and guest were welcomed and provided with a name tag. Everyone was welcomed and invited to pick up their lunch which was donated by IMS Gear. Holli Howard turned the meeting to over to Sandra Grindy, Chairman.

* **Old business:**
	+ Sandra called the meeting to order and thanked everyone for attending. Minutes from last meeting were approved and IMS was recognized and thanked for providing lunch.

## Minutes

* **Current business:**
	+ Student spotlight: FBHS Healthcare Intern Sheila Sanchez interns at NGHS and shared her overall experience in her YAP placement this year in addition to her future career plans. Spoke highly of her experience and how it has enabled her to pick a career field to pursue after high school (geriatrics). Said she would suggest WBL to everyone and thanked the mentors and committee for participating and allowing students to intern.
	+ Christy Carter thanked Laquita Dooley for internship placements and then directed committee to the internship placement needs for next year. Committee members were given time to fill in the blanks.
	+ Sandra then turned it over to Holli who then shared the WBL Year in Review infographic. All members received a copy and a copy is posted on the webpage.
	+ Holli then recognized the members who had participated in particular school initiatives since we last met in February.
	+ Sandra asked business partners to review the Employer Evaluations that Coordinators use to assess student interns’ soft skills. Members were given 15 minutes to make improvements/suggestions. Some suggestions included:
1. Professional Behavior should extend into other job areas (meetings, outings etc).
2. Self-Evaluation on separate forms so interns can first evaluate themselves.
3. Add Cell phone use to one-page document.
	* Sandra then discussed Sub-Committee Updates
4. Aptitude Testing/Personality Traits
5. Rhonda Samples said YouScience program is being proposed by CTAERN and they are currently looking for funding from Technical College System of GA to bring this into the High Schools Career Tech Classes.
6. Ad campaign Committee- Sandra thanked members of this committee (Sabrina Cape, John Tankersley, Emily Hayes, Sandra and Holli) and then handed out a draft of the info flyer that will be distributed among businesses.

* + Sandra then asked if anyone was interested in co-chairing or being the secretary to contact her or Holli.
	+ Holli invited everyone to attend the Employer Reception on May 31st from 11:30-12:30 at the Oaks. Lunch will be provided.
	+ Rhonda Recognized Felecia Doyle, WBL Coordinator at Flowery Branch who will be retiring this year for her years of service.
* **Adjournment:** Sandra dismissed the meeting at 12:32 p.m.

 Minutes submitted by: Holli Howard

 Minutes approved: [Date]