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### October 28, 2014

### 11:30 a.m. - 12:30 p.m.

### Hall County Schools

*711 Green Street*

*Gainesville, GA 30501*

# WBL/YAP Advisory Committee

* **Meeting called:** Holli Howard called to order the second meeting of the WBL/YAP Advisory Committee at 11:30 a.m. on January 27, 2015 at The Hall County Board of Education Central Office, 711 Green Street, Gainesville.
* **Members in attendance:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cree Aiken | Julie Brumble | Christy Carter | Nikki Conner | Stacey Crain |
| Laquita Dooley | Felecia Doyle | Kirsten Fowler | Beth Garrish | Sandra Simon Grindy |
| Shelley Davis | Deana Harper | Mike Holman | Holli Howard | Judy Lambeth |
| Dana Miller | Stacey Poole | Susan Rogers | Dallas Sage | Rhonda Samples |
| Scott Santmier | Chief Jerry Smith |  |  |  |

* **Guests in attendance:**

|  |  |
| --- | --- |
| Emmy Dale, Chick-Fil-A | Norman Ferguson, GA DOL |
| Kevin Hankinson, GA DOL | Janet Jackson, Axiom Staffing |
| Ashley Kovach, Spherion Staffing | Stan Lewis, Johnson High School Principal |
| Stephen McGruder, GA DOL | J. Terry Merck, AYC Plastics |
| Zach Pittman, Pittman Dental | Becky Ruffner, Hall County Human Resources |

* **Invitees not in attendance:**

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| --- | --- | --- | --- | --- |
| Heather Barrett | Amy Brock | Sheila Caldwell | Darla Eden | Linda Hammontree |
| Tom Hesketh | Lee HIghsmith | Lauren Hodges | Jay Kelly | Michael Klein |
| Jamila Leavell | Mary Beth Martin | Jeanne McGahee | Chadwick Meyer | Blaise Nicolette |
| Sandy Patel | Rose Procter | Monica Riden | Amy Smith | Johnny Varner |
|  |  |  |  |  |

* **Welcome and introduction:** Upon arrival, each member and their special guest were welcomed and provided with name tags. Current members were given an appreciation gift (office supply kit, letter opener, window decal, and a magnet- all with WBL logo) and guest were given a WBL promotional packet and a WBL coaster. Today’s meeting agenda, minutes from January’s meeting, WBL Year in Review poster, and CTAE Pathway Cluster handouts were provided to each attendee. Everyone was welcomed and invited to pick up their lunch (donated from Zaxby’s, Riverside Drive). Holli Howard turned the meeting to over to Mike Holman, Chairman.

## Minutes

* **Open business:**
	+ Mike Holman called the meeting to order and thanked everyone for attending. Briefly, he talked about the GA Best Ceremony and the number of students receiving the soft-skills certification. Mr. Holman then referenced the handout of the January 28, 2015 Meeting Minutes and asked for a motion to approve the minutes. Motion carried and minutes were approved.
	+ Mr. Holman then called upon current mentors/employers to share WBL internship success stories and thoughts about the WBL Program: Julie Brumble, Human Resources Chick-Fil-A; Emmy Dale, Marketing, Chick-Fil-A; Laquita Dooley, Educational Services, Northeast Georgia Health Systems; Beth Garrish, Human Resources, Kipper Tool; and Mr. Holman, himself, Baldor Electric.
	+ Felecia Doyle shared the key points in orienting new mentors/employers to the WBL Program (with informational PowerPoint presentation). She answered any questions from the audience.
	+ 2014-2015 WBL highlight information was shared (info provided on the WBL Year in Review Poster) by WBL Co-Chair, Kirsten Fowler.
	+ Holli Howard asked members were asked to consider providing job shadow opportunities or tours for students. It was explained that Junior Achievement would be involved in scheduling these events. Sign-up sheets for individual high schools were made available to members after the meeting adjourned. She thanked Mr. Holman for serving as chairperson and presented him with a gift.
* **Adjournment:** Holli Howard dismissed the meeting at 12:17 p.m.

 Minutes submitted by: Cree Aiken

 Minutes approved: [Date]

* **Meeting outcomes/Action items:**  Beth Garrish from Kipper Tool Co, signed up to receive more information about hosting a job shadow event. Pittman Dental reached out for interns next year and will contact Holli Howard with future employer needs. Nikki Conner from Victory Foods and Beth Garrish from Kipper Tools signed-up for more information regarding guest speaker, internship, field trip or mock interview help, specifically for Johnson High School. Beth Garrish also agreed to assist Flowery Branch high school with guest speaker, mock interviews, field trips and internships. Stacey Pool from McDonald’s agreed to assist East Hall High School with guest speaker, internship, field trip and mock interview activities. Nine new businesses/industry contacts were made and new placement opportunities are available as coordinators reach out to guests.



 **Hall County WBL Coordinators**

Holli Howard, Chestatee High

Staci Crain, East Hall High

Christy Carter, Flowery Branch High

Felecia Doyle, Flowery Branch High

Cree Aiken, Johnson High

Karen Filchak, North Hall High

Deana Harper, North Hall High

Suzanne Haynes, North Hall High

Shenley Rountree, West Hall High